



**Antonio Araujo**  
Mayor

**Leticia Miranda**  
Alderson Place 1

**David Cantu**  
Alderson Place 2

**Lorenzo E. Leyva Sr.**  
Alderson Place 3

**Maria Covernali**  
Alderson Place 4

**George Almanzar**  
Alderson Place 5

### **RESOLUTION NO. 2001R.11**

#### **A RESOLUTION RELATING TO CITY ACTIVITIES AND EVENTS BY ESTABLISHING POLICIES AND PROCEDURES FOR CITY SPONSORED EVENTS; AND REQUIREMENTS FOR THE CONDUCT OF CERTAIN CITY BUSINESS AND ACTIVITIES.**

**WHEREAS,** the Council desires to clarify and apply uniform policies and procedures relating to the approval of City-sponsored events and to make them available to those persons and organizations who will join forces with the city for such events; and

**WHEREAS,** the Council desires to clearly regulate and control the use of the City seal, and representations that the City co-sponsors or joins in any particular activity, event or project so as to protect the City and its citizens from any improper actions or the inappropriate use of the City seal; and

**WHEREAS,** this Resolution is now necessary and appropriate for the good government and good operations of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of San Elizario, Texas, that:

#### **1. FINDINGS OF FACT**

The foregoing recitals are adopted as facts and incorporated fully herein.

#### **2. POLICIES AND PROCEDURES RELATING TO CITY-SPONSORED EVENTS**

A. All persons who seek the sponsorship or co-sponsorship of an event or activity shall submit an application and provide all information requested by the Mayor and City Administrator regarding the event or activity.

B. No event or activity may be sponsored or co-sponsored by the City without the approval of the City Council. The City Council will include such limitations on the sponsorship or requirements or obligations for any co-sponsorship as the Council determines to be appropriate.

C. If the approval of a sponsorship or co-sponsorship includes authorization for the use of the City Seal, the City Council shall include the parameters of such use in its action to approve the sponsorship or co-sponsors. Provided, however, the grant of permission to use the City Seal in conjunction with an event or activity will never extend beyond the specific authorization granted for such event or activity. For example, the authorization to use the City seal in advertising for one particular year of an annual event will not authorize the continued use of the City seal for the following year's event.

D. Such limitations, requirements and obligations shall be incorporated into the Event Co-Sponsorship Agreement and as part of the applicant's agreement to the terms of the Agreement, the applicant will also agree to abide by the provisions of this Resolution.

E. That the Mayor and City Administrator are authorized to issue cease and desist directives when, in their judgment, an individual or organization is making an unauthorized or improper use of the City seal.

### **3. GENERAL PROCEDURES AND REQUIREMENTS FOR THE CONDUCT OF CITY BUSINESS AND ACTIVITIES BY THE ALDERPERSONS**

A. The City Council will have the authority to authorize the conduct of City business and activities by one or more of the Alderpersons. No Alderperson shall have the authority to declare any activity, project or event to be an official city activity, project or event, nor state that the City is participating in or approves of an activity, project or event unless authorized by the City Council.

B. When authorizing the conduct of City activities or business by an Alderperson, or allowing the City to be named as participating in or approving of an activity, project or event, the City Council will include such limitations or requirements for such action as the Council determines to be appropriate.

C. No elected official will have the authority to expend funds on any authorized activity, project or event except as has been budgeted or otherwise specifically authorized by the City Council. No elected official may sign a contract or otherwise make an agreement on behalf of the City for the expenditure of City funds unless the contract or agreement has been authorized by the Council and officially signed in accordance with City policies and procedures.

D. Any Alderperson who is authorized to conduct City business or undertake an activity, project or event shall make periodic reports to the Council, either in writing or pursuant to a posted agenda item, at least every three months or as otherwise directed by the Council.

#### 4. REPEALER AND SEVERABILITY

**REPEALER:** All resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters regulated, herein.

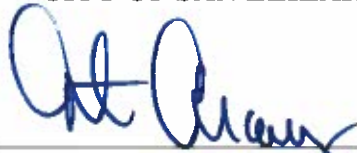
**SEVERABILITY:** Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

#### 5. EFFECTIVE DATE

This resolution shall take effect immediately after passage and approval.

**PASSED AND APPROVED** this, the 28 day of January, 2020, by a vote of 5 (ays) to 0 (nays) to 0 (abstentions) of the City Council of San Elizario, Texas.

#### CITY OF SAN ELIZARIO, TEXAS

  
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Antonio Araujo, Mayor

ATTEST:

  
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Nancy Montes, City Clerk