



Isela Reyes
Mayor

Maria Covernali
Alderson Place 1

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Alderson Place 3

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Alderson Place 4

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ORDINANCE 2315.28.04

AN ORDINANCE OF THE CITY OF SAN ELIZARIO AMENDING ORDINANCE 1515.28, THE BUSINESS REGISTRATION ORDINANCE, AS AMENDED; REVISING THE REGISTRATION FEES TO ALLOW FOR PRORATION OF FEES FOR BUSINESSES AND CONTRACTORS; AND PROVIDING FOR AN EFFECTIVE DATE

RECITALS

WHEREAS, in 2015, and amended in 2016, 2017, and 2018, the City Council of the City of San Elizario (the “City”) enacted Ordinance 1515.28, the Business Registration Ordinance, requiring businesses and contractors to register with the City in order to conduct business or provide a service within the City; and

WHEREAS, the current registration period is from January 1st through December 31st and registration fees are not prorated; and

WHEREAS, the City Council would like to amend the ordinance to allow for registration fees to be prorated when a new business is established and registered for the first time.

NOW, THEREFORE, BE IT ORDAINED by the City Council of San Elizario, Texas:

ARTICLE I. FINDINGS OF FACT

The foregoing recitals are adopted as facts and are incorporated fully herein.

ARTICLE II. AMENDMENT AND ENACTMENT

The City Council of the City of Elizario hereby amends, and enacts as amended, the following provisions of Ordinance 1515.28, the Business Registration Ordinance, as amended by inserting the underlined text and deleting the strike-through text to read as follows:

Section 5. Miscellaneous Registration Provisions

A. Registration requirements.

1. Registration is for a one-year period, beginning January 1, and ending December 31st, of the year of registration.
2. Registration must be renewed annually as long as the business is active.
3. ~~Registration fees will not be pro-rated.~~ The first year of registration, the fee will be prorated if the registration takes place in any month other than January. Registration in each succeeding year will be required on January 1st.
4. Registration is non-refundable.
5. Contractors must provide the following with the registration application:
 - a. a copy of Contractors License(s) issued by the State of Texas;
 - b. the El Paso County Assumed Name Certificate;
 - c. the State of Texas Sales Tax identification Certification Number; and
 - d. a copy of the Certificate of Insurance indicating liability coverage of \$1,000,000 and issued from a duly licensed insurance company in the State of Texas with an A rating or higher as rated by the Texas Department of Insurance.

ARTICLE III. REPEALER AND SEVERABILITY

REPEALER: All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

SEVERABILITY: Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

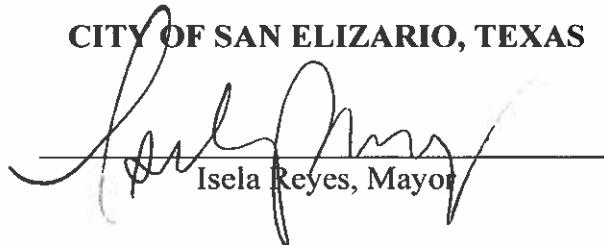
RATIFICATION: All other provisions of Ordinance No. 1515.28 shall remain in full force and effect.

ARTICLE IV. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

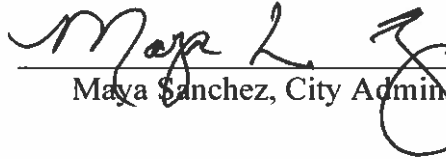
PASSED AND APPROVED this, the 3rd day of January, 2023, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of San Elizario, Texas.

CITY OF SAN ELIZARIO, TEXAS



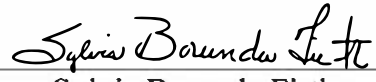
Isela Reyes, Mayor

ATTEST:



Maya Sanchez, City Administrator

APPROVED AS TO FORM:



Sylvia Borunda Firth
City Attorney

**Compiled version of Ordinance 1515.28, Enacted 2015;
Amended 2016, 2017, 2018, and 2023**

CITY OF SAN ELIZARIO
BUSINESS REGISTRATION ORDINANCE

Section 1. Registration Required

- A. The following businesses shall register annually with the City:
 - 1. A business situated within the municipal limits of the City.
 - 2. A contractor, defined as a person or entity who makes contracts for the construction, installation or repair of buildings, structures, roofs, fire protection, electrical, gas, mechanical or plumbing systems, and other related construction projects.

- B. License or Permit Requirements for Liquor Licensee. A person who or an entity that has obtained a license or permit from the Texas Alcoholic Beverage Commission for the sale or manufacture of alcoholic beverages must obtain the corresponding license or permit from the City for each place of business. Such license or permit shall be in lieu of a business registration and must be obtained pursuant to the City's alcoholic beverage regulations.

Section 2. Definitions

- A. General
Words and phrases used in this Ordinance shall have the meanings set forth in this section. Words and phrases not defined herein shall be given their common, ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only.

- B. Specific

Business: A commercial or industrial venture established and operating for profit or non-profit at a location within the municipal limits of the City, and which provides services or products to other businesses, entities, or the general public.

City: City of San Elizario.

Contractor: One performs services within the municipal limits of the City for a specified price in residential, commercial, industrial, or civic construction including but not limited to electrical, plumbing, mechanical, and general construction.

Liquor Licensee: A person who or an entity that has obtained a license or permit from the Texas Alcoholic Beverage Commission for the sale or manufacture of alcoholic beverages.

Registration Official: Building official or other designee of the Mayor.

Section 3. Application Process and Appeal

- A. Applicants shall submit to the City an application for business registration on a form provided by the City and a nonrefundable fee established by the City.

- B. Upon completion of the processing of the application, the Registration Official shall approve the application and register the business unless the Registration Official finds:

1. the applicant has made or caused to be made false statements or misrepresentations on the application;
 2. the applicant has submitted an incomplete application;
 3. the required fee has not been paid;
 4. the business is not in compliance with the requirements of any City zoning ordinance;
 5. the building where the business is located does not have a current certificate of occupancy issued by the City; or
 6. any related registration matter.
- C. An Applicant may appeal the denial of an application by filing with the City Secretary or Clerk a formal notice of appeal for review by the City Council. Upon a hearing, the City Council shall issue a decision on the application.

Section 4. Fees

- A. Businesses
- | | |
|---------------------------------------|----------|
| 1. Base fees: | \$100.00 |
| 2. Fee after violation notice issued: | \$150.00 |
| 3. Annual renewal: | \$100.00 |
- B. Contractors
- | | |
|---------------------------------------|----------|
| 1. Base fees: | \$ 75.00 |
| 2. Fee after violation notice issued: | \$125.00 |
| 3. Annual renewal: | \$ 75.00 |

Section 5. Miscellaneous Registration Provisions

- A. Registration requirements.
1. Registration is for a one-year period, beginning January 1, and ending December 31st, of the year of registration.
 2. Registration must be renewed annually as long as the business is active.
 3. The first year of registration, the fee will be prorated if the registration takes place in any month other than January. Registration in each succeeding year will be required on January 1st.
 4. Registration is non-refundable.
 5. Contractors must provide the following with the registration application:
 - a. a copy of Contractors License(s) issued by the State of Texas;
 - b. the El Paso County Assumed Name Certificate;
 - c. the State of Texas Sales Tax identification Certification Number; and
 - d. a copy of the Certificate of Insurance indicating liability coverage of \$1,000,000 and issued from a duly licensed insurance company in the State of Texas with an A rating or higher as rated by the Texas Department of Insurance.
- B. Fee exemptions. The following are exempt from registration fees only:
1. Non-profit businesses;
 2. Electricians licensed by the State of Texas; and
 3. Plumbers required by the State of Texas under Occupations Code Section 1301.551(g) to obtain a permit.

Section 6. Registration Compliance

- A. Businesses may be inspected for compliance with all City ordinances applicable to the operation of the business.
- B. If a business is terminated, the registrant must notify the City in writing within 30 days of the date of the termination and provide the date on which business ceased operations in the City.

Section 7. Enforcement

- A. **Civil and Criminal Penalties.**
The City shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law. Any person violating any provision of this Ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations.
- B. **Criminal Prosecution**
Violation of any provision of this Ordinance is a misdemeanor offense and punishable, upon conviction, by a fine not to exceed \$500. Each day of the violation is a separate offense.
- C. **Civil Remedies**
Nothing in this Ordinance shall be construed as a waiver of the City's right to bring a civil action to seek civil remedies, including but not limited to the following:
 - 1. injunctive relief to prevent specific conduct that violates the Ordinance or to require specific conduct that is necessary for compliance with the Ordinance; and
 - 2. a civil penalty not to exceed \$100.00 a day upon a showing that the defendant was notified of the provisions of the Ordinance and after receiving notice, nonetheless committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance; and
 - 3. other available relief.